Customer Training Schedule

Course Name	Date/s	Duration
Finance		
SynergySoft Excel Integration (Online Only)	27/11/2025	Half Day
SynergySoft Front Counter (Receipting, Cats, Dogs, Dev Services, Rates Enquiries) (Online Only)	11/2/2026	Half Day
SynergySoft Finance Fundamentals (Online Only)	17/3/2026	1 Day
SynergySoft Advanced Financials (Online Only)	26/3/2026	1 Day
SynergySoft Creditors (Online Only)	14/4/2026	1 Day
SynergySoft Debtors (Online Only)	16/4/2026	1 Day
SynergySoft End of Year Financials (Online Only)	5/5/2026	1 Day
Rates		
SynergySoft Introductory Rates & Property Essentials (All States)	22 & 23 Sept 25	2 Days
SynergySoft Rates - WA Interim Rating	27 & 28 Oct 25	2 Days
SynergySoft Pensioners & Seniors Rates WA (Online Only)	26/11/2025 4/2/2026	1 Day
SynergySoft Rates Modelling WA	25/2/2026	1 Day
SynergySoft End of Year Rates & Billing	5 & 6 May 2026	2 Days
SynergySoft Rates Journal (Online Only)	11/3/2026	Half Day
Rangers & Records		
Altus Content Admin (Online Only)	29/10/2025	Half Day
SynergySoft Records Admin (Online Only)	29/10/2025	Half Day
SynergySoft Records User (Online Only)	13/11/2025	Half Day
SynergySoft Report Manager Intermediate (Online Only)	24/11/2025	Half Day
SynergySoft Report Manager Advanced (Online Only)	26/11/2025	Half Day
Payroll		
Ready Community (Definitiv) Payroll Award Changes (Online Only)	19/11/2025	Half Day
SynergySoft Payroll Essentials (Online Only)	12/11/25 13/11/25	2 Days
SynergySoft Payroll Leave Essentials (Online Only)	18 & 19 Feb 2026	2 Days
SynergySoft Payroll Terminations (Online Only)	2/12/2025 8/4/2026	1 Day
Ready Community (Definitiv) Payroll Essentials (Online Only)	7/8 October 25 11/12 March 26	2 Days
SynergySoft End of Year Payroll (Online Only)	19/5/2026	Half Day
Ready Community (Definitv) End of Year Payroll (Online Only)	21/5/2026	2 Hours
System Administration		
SynergySoft ICT Systems Administration (Online Only)	Refer to consulting services	1 Day
Procurement		
Ready Contracts System Administration (Online Only)	14/8/2025 & 28/8/2025	1 Day (split over 2 x half days)

All training courses are run from our Perth office and in AWST.

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